

Opening Bal. Sheet
2014-15

HAILAKANDI MUNICIPAL BOARD

AUDITED FINANCIAL REPORT

AS ON APRIL 01, 2014

SOFTTHINK Intelligent Solutions Pvt. Ltd
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**PREPARATION OF OPENING BALANCE SHEET AS ON APRIL 01, 2014
TO
HAILAKANDI MUNICIPAL BOARD**

REPORT ON THE FINANCIAL STATEMENT

We have prepared the accompanying financial statements of HAILAKANDI MUNICIPAL BOARD ("the municipal board"), which comprise the Opening Balance Sheet as on April 01, 2014 with the guidance as per Assam Municipal Accounts Manual, June 2010 issued by Ministry of Urban Development, Govt. of Assam.

MUNICIPAL BOARD'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Municipality is solely responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Municipal Board in accordance with accounting principles as per Assam Municipal Accounts Manual, June 2010 issued by Ministry of Urban Development, Govt. of Assam.

The Financial Report has been prepared on the basis of information furnished and made available by the Municipal Board. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error. We disclaims any responsibility for any misinformation and or non-furnishing on the part of the preparation of these financial statements.

OPINION

In our opinion and to the best of our information and according to the explanation given to us, the financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles as per Assam Municipal Accounts Manual, June 2010 issued by Ministry of Urban Development, Govt. of Assam.

Dated: August 11, 2017



FOR GORA & COMPANY
Chartered Accountants
(FRN 327183E)

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(GORA CHAND MUKHERJEE)
Partner
Membership No. 017630

Chairperson
Municipal Board, Hailakandi

HAILAKANDI MUNICIPAL BOARD

OPENING BALANCE SHEET

As on 01st April 2014

Code of Account	Description of Items	Schedule No.	Current Year Amount (Rs.)
	<u>LIABILITIES</u>		
	Reserve & Surplus		
3-10	Municipal (General) Fund	B-1	(8,46,78,734.00)
3-11	Earmarked Funds	B-2	-
3-12	Reserves	B-3	10,52,96,108.00
	Total Reserves & Surplus		
3-20	Grants Contributions for Specific Purposes	B-4	5,08,84,728.00
	Loans		
3-30	Secured Loans	B-5	1,28,79,000.00
3-31	Unsecured Loans	B-6	-
	Total Loans		
	Current Liabilities and Provisions		
3-40	Deposits Received	B-7	-
3-41	Deposit Works	B-8	-
3-50	Other Liabilities	B-9	8,81,33,338.00
3-60	Provisions	B-10	-
	Total Current Liabilities and Provisions		
	TOTAL LIABILITIES		17,25,14,440.00
	<u>ASSETS</u>		
4-10	Fixed Assets	B-11	
	Gross Block		19,27,78,211.00
4-11	Less: Accumulated Depreciation		14,61,54,642.00
	Net Block		4,66,23,569.00
4-12	Capital Work-in-Progress		5,86,72,539.00
	Total Fixed Assets		10,52,96,108.00
	Investments		
4-20	Investment- General Fund	B-12	4,70,312.00
4-21	Investment- Other Funds	B-13	-
	Total Investments		4,70,312.00
	Current Assets Loans and Advances		
4-30	Stock in Hand (Inventories)	B-14	52,000.00
	Sundry Debtors (Receivables)		


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4-31	Gross Amount Outstanding	B-15	1,69,43,394.00
4-32	Less: Accumulated Provision against Bad and Doubtful Sundry Debtors		21,06,715.00
	Net Amount Outstanding		1,48,36,679.00
4-40	Prepaid Expenses	B-16	-
4-50	Cash and Bank Balances	B-17	5,18,59,341.00
4-60	Loans, Advances and Deposits	B-18	-
4-61	Less: Accumulated Provision against Loans		-
	Net Amount Outstanding		-
	Total Current Assets, Loans & Advances		6,67,48,020.00
4-70	Other Assets	B-19	-
4-80	Miscellaneous expenditure (to the extent not written off)	B-20	-
	TOTAL ASSETS		17,25,14,440.00

Dated: August 11, 2017



FOR GORA & COMPANY
Chartered Accountants
(FRN 327183E)

(GORA CHAND MUKHERJEE)
Partner
Membership No. 017630

Chairperson
Municipal Board, Halakandi

The various schedules to the Balance Sheet have been indicated below:

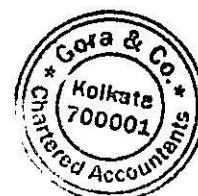
Schedule B-1 Municipal (General) Fund Code no 310

Amount in (Rs.)						
Code No.	Particulars	Opening Balance As on 01-04-2014	Additions during the year	Total	Deductions during the year	Balance As on 31-03-2015
1	2	3	4	5 = (3+4)	6	7 = (5-6)
310-10	Municipal Fund	9,74,613.02				
310-90	Excess Income & Expenditure	(8,56,53,347.00)				
	Total Municipal fund (310)	(8,46,78,733.98)				

Schedule B-2: Earmarked Funds

Special Funds/Sinking Funds/ Trust or Agency Fund [Code No 311]									
Particulars	Special Fund 1	Special Fund 2	Special Fund 3	Special Fund 4	Special Fund 5	Special Fund 6	Special Fund 7	Special Fund 8	Special Fund 9
Code No.									
(a) Opening Balance (as on 01.04.2014)									
(b) Additions to the Special fund									
(i) Transfer from Municipal fund									
(ii) Interest/ Dividend earned on Special fund Investments									
(iii) Profit on disposal of Special fund Investments									
(iv) Appreciation in value of Special fund Investments									
(v) Other addition (Specify nature)									
Total (b)									
Total (a+b)									
(c) Payments out of funds									
(i) Capital expenditure on									
fixed assets									
Others									
Sub- total									
(ii) Revenue expenditure on									
Salary, wages & allowances etc.									
Rent									
Other administrative charges									
Sub- total									
(iii) Other:									
Loss on disposal of Special fund									

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Investments									
Diminution in value of Special fund Investments									
Transferred to Municipal Fund									
Sub- total									
Total of (i+ii+iii) (c)									
Net balance at the year end-(a+b)-(c)	-	-	-	-	-	-	-	-	-
Grant Total of Special Funds									

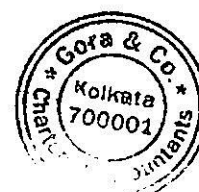
Schedule B-3: Reserves [Code No 312]

		Amount in (Rs.)				
Code No.	Particulars	Opening Balance As on 01-04-2014	Additions during the year	Total	Deductions during the year	Balance As on 31-03-2015
1.	2	3	4	5 (3+4)	6	7 (5-6)
312-10	Capital Contribution	10,52,96,108.00				
312-11	Capital Reserve	-				
312-20	Borrowing Redemption Reserve	-				
312-30	Special Funds (Utilised)	-				
312-40	Statutory Reserve	-				
312-50	General Reserve	-				
312-60	Revaluation Reserve	-				
	Total Reserve funds	10,52,96,108.00				

Schedule B-4: Grants & Contribution for Specific Purposes

		Amount in (Rs.)					
Particulars	Grants from Central Govt.	Grants from State Govt.	Grant from other Govt. Agencies	Grant from Financial Institutions	Grant from Welfare Bodies	Grant from International organisations	Others
Code No.							
(a) Opening Balance (as on 01.04.2014)	-	-					
(b) Additions to the Grants							
(i) Grant Received during the year	-	-					
(ii) Interest/ Dividend earned on Grant Investments	-	-					
(iii) Profit on Disposal							

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of Grant Investment								
(iv) Appreciation in Value of Grant Investments								
(v) Other addition (specify nature)								
Sub-Total	-	-	-	-	-	-	-	-
Total (a+b)	-	-	-	-	-	-	-	-
(c) Payments out of funds								
(i) Capital Expenditure on								
Fixed Assets								
Others								
Sub- Total	-	-	-	-	-	-	-	-
(ii) Revenue Expenditure on								
Salary, Wages and allowances etc.								
Rent								
Other administrative charges								
Sub -Total	-	-	-	-	-	-	-	-
(iii) Other:								
Loss on disposal of Grant Investments								
Diminution in Value of Grant Investments								
Grants Refunded								
Sub -Total	-	-	-	-	-	-	-	-
Total (c) [i+ii+iii]	-	-	-	-	-	-	-	-
Net balance at the year end - (a+b)-(c)	-	-	-	-	-	-	-	5,08,84,728.00
Total Grants & Contribution for Specific Purposes								


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Schedule B-5: Secured Loans [Code No 330]

Amount in (Rs.)

Code No.	Particulars	Balance as on 01.04.2014
330-10	Loans from Central Government	-
330-20	Loans from State Government	-
330-30	Loans from Govt. Bodies & Associations	-
330-40	Loans from international agencies	-
330-50	Loans from banks & other financial institutions	1,28,79,000.00
330-60	Other Term Loans	-
330-70	Bonds & debentures	-
330-80	Other Loans	-
	Total Secured Loans	1,28,79,000.00

Schedule B-6: Un-Secured Loans [Code No 331]

Amount in (Rs.)

Code No.	Particulars	Balance as on 01.04.2014
331-10	Loans from Central Government	-
331-20	Loans from State Government	-
331-30	Loans from Govt. Bodies & Associations	-
331-40	Loans from international agencies	-
331-50	Loans from banks & other financial institutions	-
331-60	Other Term Loans	-
331-70	Bonds & debentures	-
331-80	Other Loans	-
	Total Un-Secured Loans	-

Schedule B-7: Deposits Received [Code No 340]

Amount in (Rs.)

Code No.	Particulars	Balance as on 01.04.2014
340-10	From Contractors	-
340-20	From Revenues	-
340-30	From staff	-
340-80	From Others	-
	Total deposits received	-


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Schedule B-8: Deposits Works [Code No. 341]

Amount in (Rs.)

Code No.	Particulars	Opening Balance as on 01.04.2014	Additions during the year	Utilisation/ Expenditure Amount	Balance outstanding as on 31.03.2015
341-10	Civil Works	-	-	-	-
341-20	Electrical Works	-	-	-	-
341-80	Others	-	-	-	-
	Total of deposit works	-	-	-	-

Schedule B-9: Other Liabilities (Sundry Creditors) [Code No. 350]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
350-10	Creditors	6,66,36,000.00
350-11	Employee Liabilities	2,14,97,388.00
350-12	Interest Accrued and Due	-
350-20	Recoveries Payable	-
350-30	Government Dues Payable	-
350-40	Refunds Payable	-
350-41	Advance Collection of Revenues	-
350-80	Others	-
	Total Other liabilities (Sundry creditors)	8,81,33,338.00

Schedule B-10: Provisions [Code No. 360]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
360-10	Provision for Expenses	-
360-20	Provision for Interest	-
360-30	Provision for Other Assets	-
	Total Provisions	



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Schedule B 11: Fixed Assets [Code No. 410 & 411]

Amount in (Rs.)

Code No.	Particulars	Cost of Acquisition	Accumulated Depreciation	Written Down Value as on 01.04.2014
410-10	Land	77,98,129.00	-	77,98,129.00
410-20	Buildings	7,52,35,000.00	6,58,51,226.03	93,83,773.97
	<i>Infrastructure Assets</i>			-
410-30	Roads and Bridges	9,63,70,000.00	7,18,72,845.12	2,44,97,154.88
410-31	Sewerage and drainage	38,41,366.00	25,84,165.31	12,57,200.69
410-32	Water ways	-	-	-
410-33	Public Lighting	-	-	-
	<i>Other assets</i>			-
410-40	Plants & Machinery	-	-	-
410-50	Vehicles	72,12,056.00	43,98,229.04	28,07,826.96
410-60	Office & other equipment	9,96,410.00	2,97,743.44	6,98,666.56
410-70	Furniture, fixtures, fittings and electrical appliances	1,31,250.00	12,114.36	1,19,105.64
410-80	Other fixed asstes (Lakes & Ponds)	12,00,000.00	11,38,288.71	61,711.29
	Total	19,27,78,211.00	14,61,54,642.02	4,66,23,568.98

Schedule B:12 Investments-General Fund [Code 420]

Amount in (Rs.)

Code No.	Particulars	With whom invested	Face Value	Amount as on 01.04.2014
420-10	Central Government Securities	-	-	-
420-20	State Government Securities	-	-	-
420-30	Debenture and Bonds	-	-	-
420-40	Preference Shares	-	-	-
420-50	Equity Shares	-	-	-
420-60	Units of Mutual Funds	-	-	-
420-80	Other Investments	-	-	4,70,312.00
	Total of Investments General Fund	-	-	4,70,312.00



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Schedule B:13 Investments-Other Funds [Code 421]

Amount in (Rs.)

Code No.	Particulars	With whom invested	Face Value	Amount as on 01.04.2014
420-10	Central Government Securities	-	-	-
420-20	State Government Securities	-	-	-
420-30	Debenture and Bonds	-	-	-
420-40	Preference Shares	-	-	-
420-50	Equity Shares	-	-	-
420-60	Units of Mutual Funds	-	-	-
420-80	Other Investments	-	-	-
	Total of Investments Other Funds	-	-	-

Schedule B-14: Stock in Hand (Inventories) [Code 430]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
430-10	Stores	-
430-20	Loose tools	-
430-30	Others	52,000.00
	Total Stock in hand	52,000.00

Schedule B-15: Sundry Debtors (Receivables) [Code No 431]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
431-10	Receivables for Property Taxes	
	Less than 5 years	1,10,47,614.00
	More than 5 years	
	Sub-Total	
431-91	Less: State Government Cesses/ Levies in taxes- Control Accounts	
	Net Receivables of Property taxes	1,10,47,614.00
431-19	Receivables for Other Taxes	
	Less than 3 years	-
	More than 3 years	
431-99	Sub-Total	
	Less: State Government Cesses/ Levies in taxes- Control Accounts	
	Net Receivables of Other taxes	
431-20	Receivables for Cess Income	
	Less than 3 years	
	More than 3 years	


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	Sub-Total	
431-30	Receivables for Fees and User Charges	
	Less than 3 years	50,51,375.00
	More than 3 years	
	Sub-Total	50,51,375.00
431-40	Receivables from Other Sources	
	Less than 3 years	8,44,405.00
	More than 3 years	
	Sub-Total	8,44,405.00
431-50	Receivables from Government	
	Total of Sundry Debtors (Receivables)	1,69,43,394.00

Schedule B-16: Prepaid Expenses [Code No. 440]

Amount in (Rs.)

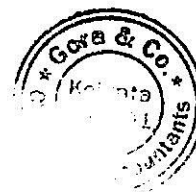
Code No.	Particulars	Amount as on 01.04.2014
440-10	Establishment	-
440-20	Administrative	-
440-30	Operations & Maintenance	-
	Total Prepaid Expenses	-

Schedule B-17: Cash and Bank Balances [Code No. 450]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
450-10	Cash	
	Balance with Bank- Municipal Funds	
450-21	Nationalised Banks	9,74,613.00
450-22	Other Scheduled Banks	
450-23	Scheduled Co-operative Banks	
450-24	Post Office	
	Sub-Total	9,74,613.00
	Balance with Bank- Special Funds	
450-41	Nationalised Banks	
450-42	Other Scheduled Banks	
450-43	Scheduled Co-operative Banks	
450-44	Post Office	


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	Sub-Total	
	Balance with Bank- Grant Funds	
450-61	Nationalised Banks	5,08,84,728.00
450-62	Other Scheduled Banks	
450-63	Scheduled Co-operative Banks	
450-64	Post Office	
	Sub-Total	5,08,84,728.00
	Total Cash and Bank balances	5,18,59,341.00

Schedule B-18: Loans, Advances and Deposits [Code 460]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
460-10	Loans and advances to employees	
460-20	Employee Provident Fund Loans	
460-30	Loans to others	
460-40	Advance to Suppliers and Contractors	
460-50	Advance to others	
460-60	Deposit with External Agencies	
460-80	Other Current Assets	
	Sub-Total	
461-	Less: Accumulated Provisions against Loan, Advances and Deposits	
	Total Loans, Advances and Deposits	

Schedule B-18 (a): Accumulated Provisions against Loans, Advances and Deposits [Code No. 360]

Code No.	Particulars	Amount as on 01.04.2014
461-10	Loans to others	-
461-20	Advances	-
461-30	Deposits	-
	Total Accumulated Provision	-


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Schedule B-19: Other assets [Code No. 470]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
470-10	Deposit works	-
470-20	Other assets control accounts	-
	Total Other Assets	-

Schedule B-20: Miscellaneous Expenditure (to the extent not written off) [Code No. 480]

Amount in (Rs.)

Code No.	Particulars	Amount as on 01.04.2014
480-10	Loan Issue Expenses Deferred	-
480-20	Discount on Issue of Loans	-
480-30	Deferred Revenue Expenses	-
480-90	Others	-
	Total Miscellaneous Expenditure	-




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Additional Disclosers to the Schedules:

We have prepared the accompanied financial statement of Hailakandi Municipal Board comprising with Opening Balance Sheet with the Guidance as per Assam Municipal Accounts, June 2010 issued by Urban Development, Govt. of Assam.

The process followed by us to arrive at the facts and figures shown in this Balance Sheet is as follows:

1. Schedule No. B-1 : Municipal General Fund :

It comprises Municipal Fund which means excess collection over payment generated by Municipality from its own revenue and excess income over expenditure i.e. Net Balance carried over to Municipal Fund from Income and Expenditure Statement.

As there was a separate cash book maintained by Municipality for its own revenue the closing balance as on 1st April 2014 is being considered as its Municipal Fund although we have seen lots of Bank transfers from their capital cash book to revenue cash book and vice versa. But it cannot be considered due to unavailability of proper books of accounts.

As per the details provided to us the Municipal Board has an outstanding liability of Rs. 66.36 lacs to the PHE Department, Hailakandi due to the water supply scheme (chemicals) as on 1st April 2014, which was considered as previous loss of Municipal Board and reflected under 'Excess Income & Expenditure head.'

Further an amount of Rs. 190 lacs deficit of Assets over liabilities was also considered as previous loss as no asset was generated against said liability and reflected under 'Excess Income & Expenditure head.'

2. Schedule No. B-2 : Earmarked Fund :

As per the details provided to us there was no earmarked fund as on 1st April 2014.

3. Schedule No. B-3 : Reserves :

Reserve includes Capital contributions, Capital reserve, redemption reserve, statutory reserve, general reserve, revolution reserve and special fund.

Capital contributions means the amount of Capital Grant is utilized for purchasing capital assets and amount invested under capital work in progress. In this case as there was no assets register as well as Grant appropriation register maintained by Municipality, we have considered the written down value of the fixed assets as on 1st April 2014 based on the details of fixed assets provided by Municipality as Capital contribution.


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Although there was a guideline in manual that acquisition cost of fixed assets will be treated as capital contribution, in that case we have to charge a huge amount of accumulated depreciation of the same assets against reserve, which results negative reserve for Municipality.

4. Schedule No. B-4 : Grant & Contributions for Specific purpose :

It comprises net balance of Grant and Contributions given by central and State Govt. and other Financial Institutions.

In absence of Grant appropriation register we have to consider closing balance of Cash books (Containing Capital Grant) as on 1st April 2014 as net balance of Grant and contributions.

Although we have seen lots of Bank transferred from their capital cash book to revenue cash book and vice versa. But it cannot be considered due to unavailability of Grant appropriation register.

5. Schedule No. B-5 : Secured Loans :

As per the details provided to us there was a loan from LIC amounting 128 lacs for construction of Hailakandi Town Water supply scheme, but there was no further details available in Municipal Board, so it was considered as secured loan as on 1st April 2014 .

6. Schedule No. B-6 : Unsecured Loans :

As per the details provided to us there was no unsecured loan as on 1st April 2014.

7. Schedule No. B-7 : Deposit Received:

Deposit Received is as per the details provided by the Municipality as on 1st April 2014.

8. Schedule No. B-8 : Deposit Works:

As per the details provided to us there was no deposit work as on 1st April 2014.

9. Schedule No. B-9 : Other Liabilities (Sundry Creditors):

As per the details provided by the Municipality there was a arrear salary liability of Rs. 214 lacs & that was considered as Employee Liability as on 1st April 2014.

As per the details provided to us the Municipal board have an outstanding liability of Rs. 666.36 lacs to the PHE Department, Hailakandi due to the water supply scheme (chemicals) which was considered as creditors as on 1st April 2014.

10. Schedule No. B-10 : Provisions:

As per the accounting principal followed by the Municipality there was no practice of creating Provisions so as on 1st April 2014.

11. Schedule No. B-11 : Fixed Assets:

There was no assets register maintain by Municipality, as per the declaration of closing assets as on 1st April 2014 given by them, we have calculated the written down value after considering the


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depreciation @20% on reducing balance method based on the cost of acquisition and the date of purchase provided by the Municipality.

As guided by the Manual depreciation was not being charged against Land.

No physical verification was being made for the Fixed Assets.

In absence of proper declaration Capital Work in Progress remain same as on 1st April 2014.

12. Schedule No. B-12 : Investment- General Fund :

As per the details provided to us there was 3 investments in general fund (TDR) as on 1st April 2014.

13. Schedule No. B-13 : Investment- Other Fund :

As per the details provided to us there was no Investment in any other Fund as on 1st April 2014.

14. Schedule No. B-14 : Stock in Hand (Inventories) :

No physical verification was being made for the same. In absence of proper declaration Stock in Hand remain same as on 1st April 2014.

15. Schedule No. B-15 : Sundry Debtors (Receivables) :

The figure shown as receivable is taken from the Tax & Revenue software run in the Municipality along with the details provided by the Municipal Board relating to Govt. Holding Tax as on 1st April 2014. As per the Guidance of the manual we need to create provision against the receivable based on their ageing analysis. As the Municipality unable to provide as age was receivable provision for doubtful debt was not been created against Bad & Doubtful debt of opening debtors.

16. Schedule No. B-16 : Prepaid Expenses :

As per the details provided to us there was no Prepaid Expenses as on 1st April 2014.

17. Schedule No. B-17 : Cash and Bank Balances :

Cash and Bank balance shows the closing balance of Bank account as on 1st April 2014.

18. Schedule No. B-18 : Loans, Advance & Deposited :

As per the details provided by the Municipality there was no Loans Advances & Deposits on 1st April 2014.

19. Schedule No. B-19 : Other Assets:

As per the details provided to us there was no Other Assets as on 1st April 2014.

20. Schedule No. B-20 : Miscellaneous Expenditure (To the extent not written off) :

As per the details provided to us there was no Miscellaneous Expenditure as on 1st April 2014.


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